



Course Specification

— (Bachelor)

Course Title: Advanced Academic Writing Skills

Course Code: ENG 2113

Program: BA in English Language

Department: Department of English

College: College of Social Sciences

Institution: Umm Al-Qura University

Version: 2

Last Revision Date: 2023.



Table of Contents

A. General information about the course:	3
B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods	4
C. Course Content	4
D. Students Assessment Activities	5
E. Learning Resources and Facilities	5
F. Assessment of Course Quality	5
G. Specification Approval	6





A. General information about the course:

1. Course Identification

1. Credit hours:					
4 hours.					
2. Course type					
A.	<input type="checkbox"/> University	<input type="checkbox"/> College	<input checked="" type="checkbox"/> Department	<input type="checkbox"/> Track	<input type="checkbox"/> Others
B.	<input checked="" type="checkbox"/> Required		<input type="checkbox"/> Elective		
3. Level/year at which this course is offered:					
(Year 1/ level 3)					
4. Course general Description:					
This course should reinforce the students' understanding of the basics of essay writing explored in the previous level. Students are expected to write academic essays with an introduction, a number of body paragraphs and a conclusion. Students are encouraged to read model essays to develop a better understanding of the fundamentals of academic essay writing, the basics of research and citation, and the techniques employed in developing and writing different essay types.					
5. Pre-requirements for this course (if any):					
Academic Writing 3					
6. Co-requirements for this course (if any):					
None.					
7. Course Main Objective(s):					
This course aims at further developing essay writing skills and exploring more techniques and approaches that can be utilized in composing a variety of essay types.					

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> Traditional classroom E-learning 	4 hours per week Online Marking Sessions	90% 10%
4	Distance learning		



3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	38
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify): Exams	2 hours
Total		40 hours

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Analyze different essay types and the techniques involved in writing them.	K1	Traditional Lecturing Class Discussion Editing Sessions Writing Labs	Exams Assignments
1.2	Appraise a variety of texts from different sources that can be used as support.	K1		
2.0	Skills			
2.1	Compose a well-structured essay with a clear thesis statement, a proper introductory paragraph, adequate supporting paragraphs and a suitable concluding paragraph.	S1	Traditional Lecturing Class Discussion Editing Sessions Writing labs	Editing exams Writing exams Assignments
2.2	Assemble proper support for different arguments in a variety of essay types	S1	Traditional Lecturing Class Discussion Editing Sessions Writing Labs Brainstorming	
2.3	Experiment with different pre-writing techniques, particularly outlining, to generate ideas and organize them in an essay.	S1	Traditional Lecturing Class Discussion Editing Sessions Writing Labs Brainstorming	





Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
2.4	Apply proper citation methods when utilizing external sources.	S1	Traditional Lecturing Class Discussion Editing Sessions Writing lab	
3.0	Values, autonomy, and responsibility			
3.1	Demonstrate commitment to academic and ethical values.	V1		
3.2	Work responsibly and autonomously when performing a task individually or within a team.	V2	Traditional Lecturing	Class Discussion

C. Course Content

No	List of Topics	Contact Hours
1.	Unit 1. Exploring the Essay	4
2.	Unit 2. Cause and Effect Essays	6
3.	Unit 3. Comparison Essays	6
4.	Unit 4. Argument Essays	8
5.	Unit 5. Narrative Essays Note: the latest edition of the book has “Problem-Solution” Essays in unit 5. This essay type can be confusing for students. It can be replaced with the “Narrative Essay” from the earlier editions of the book if the teacher believes this choice to be the best for her students.	6
6.	Unit 6. Other Forms of Academic Writing	8
Total		40

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Assignments: They should be marked for structure, punctuation and content. All teachers of the course should follow the same rubric. These rubrics are available in the teacher’s manual or online.	Semi weekly	10%
2.	MyElt Exercises: Students should access the MyElt platform and do the exercises that the teacher assigned immediately after every unit. This way, students can practice what they learn and receive immediate feedback from the platform.	Semi weekly	10%
3.	Midterm and Quizzes: These exams should include an editing portion (20%) and a writing portion (10%).	6	30%





No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
4.	Final Exam: The exam should include an editing portion (30%) and a writing portion (20%). All teachers of the course should follow the same rubric. These rubrics are available in the teacher's manual or online	13	50%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Folse, Keith S., April Muchmore-Vokoun and Elena Vestri Solomon. Great Writing 4. Fourth Edition. National Geographic Learning, 2014.
Supportive References	Langan, John. College Writing Skills with Readings. Eighth ed., McGraw-Hill, 2011. Blass, L. and M. Pike-Baky. Mosaic 2: Writing. Diamond Edition. New York: McGraw-Hill, 2002.
Electronic Materials	Students should be advised to use their codes in order to access the companion website and the extra exercises offered there.
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Spacious well-equipped classrooms
Technology equipment (projector, smart board, software)	All classrooms are equipped with projectors and screens.
Other equipment (depending on the nature of the specialty)	

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	<ul style="list-style-type: none"> - Department or college administration -Students -Teacher or peers 	<ul style="list-style-type: none"> -Formal evaluation through the use of questionnaires at the end of the semester. -Ongoing students' oral feedback on course materials, methodology or examinations. -Teacher's discussions and consultation with peers about course content, methodology and assessment.
Effectiveness of Students assessment		
Quality of learning resources		
The extent to which CLOs have been achieved		





Assessment Areas/Issues	Assessor	Assessment Methods
		-Teacher's analysis of students' quizzes and final exams.
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL
REFERENCE NO.	424040414453/132022
DATE	07 RABI-II 1445 H - 22 OCTOBER 2023

